



Horizontal Round Table Meeting Agenda
June 17, 2020
Webex Meeting
2:00 PM – 3:00 PM

New Business:

1. **Mail Kiosks Location(s) on Residential Subdivision Construction Plans – (Will Poon)**
Informed applicants/developers to coordinate with USPS representative for mail kiosk location(s) and to show the mail kiosk location(s) on the construction plans.
2. **Development Review Manual Update – (Brad Tippin/Jessica Kowal)**
Under preparation and will provide draft upon completion.
3. **Application Payment Options to PDD – (Michele Crary)**
Credit card payment, preferred, however, checks are acceptable, but need to coordinate with Michele Crary to set up an appointment for receipt of the check and submittal.
4. **Open Counter – (Joaquin Servia)**
Mainly for citizens serving as a question and answer portal that was launched on June 11, 2020. Access to Open Counter under the Planning & Development, Building Construction Services webpages and on County website.
5. **Pre-Application Meetings Conceptual/Site Plans – (Will Poon)**
There have been new or updated conceptual/site plans provided at the Pre-Application Meetings differing from the initial conceptual/site plans which the PDD staff reviewed and prepared comments for the Pre-Application Meeting. The new site plan with the modifications may affect the prepared comments and can result in further comments that the PDD staff did not have adequate time to review. Please be cognizant of this matter and provide any revisions in advance of the Pre-Application meeting(s).
6. **Miscellaneous Items - (Open Forum)**

Old Business:

1. **SWOT Analysis Meeting with Stakeholders Coordination – (Will Poon)**
Initially scheduled for March 18, 2020, however, proposed change to an undetermined future date.
2. **Subdivision Roadway Dedication Policy - (Will Poon) – Rescheduled to future meeting.**

*Next Horizontal Round Table Meeting is scheduled for July 15, 2020 in the
Virtual Webex Meeting
"Bringing Opportunities Home"
"Pasco County—Florida's premier county"*