



**Horizontal Round Table Meeting Agenda
May 15, 2019
West Pasco Government Center
New Port Richey Staff Development Room
2:00 PM – 3:00 PM**

New Business:

1. **Park Fees and Change to Mobility Fee Multi-Use Building Rule** (David Goldstein)
Updated information with handouts to stakeholders.
2. **ACCELA - User Submittal Procedures** (Michele Crary)
On-going improvements to ACCELA and processes.
3. **Miscellaneous Items** (Open Forum)
Request for 5-minutes presentation of the proposed changes to LDC from the “Tiger” Team.

Discussion on cul-de-sac Alternative Standard Requests.

Discussion on reduction of driveway width for Townhomes and to be amended in the LDC.

Discussion on irrigation lines and Pasco County Utilities requesting no conflict letters.

Requested for an updated Organizational Chart to be presented by next Quarter.

Old Business:

1. **L & M Agreements – Jordan Schrader to provide further input and/or examples for improving the L & M Agreement forms for County consideration. Jordan will e-mail the latest version to Current Planning for review and consideration.**

TO BE ADDED ONTO OLD BUSINESS FOR PROGRESS AND CONSIDERATION.

Jordan Schrader will discuss with Elizabeth Blair, County Attorney Office.

2. **Certification of Completion Requirements – Engineering Inspections** (Wayne Radke)



[Revised Certificate of Completion JNS 08102](#)



Certificate-of-Completion.pdf

E-mail or upload the document for review. Under review by stake holders.

TO BE ADDED ONTO OLD BUSINESS FOR PROGRESS AND CONSIDERATION.

Toxey Hall gave Chris Wert updated certificate of completion form for review.

Concerns: Presently, Bond review process takes 3 to 4 months, which may prolong the actual Bond period to 3.5 years. Recommendations: Case by case review based on number of punch-list items, but to include such items as part of the overall Bond.

Possible Options: upon approval of the cost estimate and bond acceptance or certification of completion or Board of County Commissioners Approval to start 3-year Warranty Bond period.

Chris Wert, Project Management, Jordan Schrader, Clearview Design and Ed Rogers, Heidt Design will have a separate meeting to discuss in further detail on this matter.

ON-GOING DISCUSSIONS.

- 3. Surveying Department** - Plat Review and final certification of completion process for development projects by the surveying department. (Alex Parnes, Lisa Kral, Dennis DeHoff)

Plat review process is under review by Surveying Department with new procedures, checklist, SOP's and dedication requirements under review by CAO. Engineering Inspections will review the certification of completion language and/or template process.

TO BE ADDED ONTO OLD BUSINESS FOR PROGRESS AND CONSIDERATION.

There are inconsistencies with standard dedication language requirements during the plat reviews by Surveying Department and the County Attorney Office. Stakeholders will provide examples to Don Rosenthal to forward to County Attorney Office for review.

Review Time Discussion

- 4. Roof Gutter Requirements** - (Will Poon)

Informed stakeholders that there was a previous meeting with Administration, Central Permitting, Public Works/Stormwater Departments, Current Planning, developer/builder representatives' request to coordinate for the amendment of LDC Section 902.2.k.2.a(3) to eliminate the requirement for installation of gutters, etc.



The item was presented to the County Ordinance Development Team (ODT). It is an on-going item for further updates of future discussion from the County Ordinance Development Team.

Open recommendations for amending the LDC to reflect criteria to require roof gutter for specific type of lot grading and/or FFE differential in elevations from adjacent residential lot(s). April 17, 2019

*Next Horizontal Round Table Meeting is scheduled for June 19, 2019 in the Staff Development Room at the West Pasco Government Center
"Bringing Opportunities Home"
"Pasco County—Florida's premier county"*