



Horizontal Round Table Meeting Agenda
May 20, 2020
Webex Meeting
2:00 PM – 3:00 PM

New Business:

1. Mobility Fee Update for Multi-family, Vacant Parcels and Affordable Housing – (Alexandra LaPorte)

PowerPoint Presentation by Alexandra, who shared information on PDD 2020-0560 Mobility Fee revisions to include lowering impact fees in order to encourage lower priced housing in all markets and other updates. A PDF copy of the presentation will be uploaded to the County's Horizontal Round Table Meeting webpage for access.

2. LDC Amendment for Alternative Standards Update – (Will Poon/ Brad Tippin)

Anticipate to draft LDC Amendment(s) to address Landscaping, Road Types and T-Turnaround requirements to be reviewed by the County's Ordinance Development Team and later presented to the Horizontal Round Table stakeholders for review within the next several month(s).

3. Miscellaneous Items - (Open Forum)

- Lenny Naeyart's replacement will be Mark Guttman, Utilities Department, Ext. 6195, e-mail: mguttman@pascocountyfl.net
- Intake submittals – Chris Smith asked if the surcharge fee for online credit card payments could be lowered or removed since all payments must now be on-line. He noted that other counties did not have such fee. Brad Tippin explained that other counties have similar fees, but simply include the surcharge fees in their county's pricing instead of providing a separate line item for such fees as in Pasco County. Also, County staff stated that it is the external credit card vendor's fee that is being charged as part of the credit card transaction. The County will research other credit card vendor option(s) to possibly have a reduced fee charge. Stakeholders recommended possibly the County allow for an escrow account be established for specific engineering consultants and/or applicant(s) to charge from for submittals.
- Stakeholders informed the group that Hillsborough County increased their development Impact Fees for implementation starting January 2021 except for the School Impact Fees to start June 2020.

Old Business:

1. Certification of Completion Requirements – Engineering Inspections (Wayne Radke)



[Revised Certificate of
Completion JNS 08102](#)



Certificate-of-Comple
tion.pdf

E-mail or upload the document for review. Under review by stake holders.

TO BE ADDED ONTO OLD BUSINESS FOR PROGRESS AND CONSIDERATION.

Toxey Hall gave Chris Wert updated certificate of completion form for review.

Concerns: Presently, Bond review process takes 3 to 4 months, which may prolong the actual Bond period to 3.5 years. Recommendations: Case by case review based on number of punch-list items, but to include such items as part of the overall Bond.

Possible Options: upon approval of the cost estimate and bond acceptance or certification of completion or Board of County Commissioners Approval to start 3-year Warranty Bond period. Chris Wert, Project Management, Jordan Schrader, Clearview Design and Ed Rogers, Heidt Design will have a separate meeting to discuss in further detail on this matter. ON-GOING DISCUSSIONS (July 17, 2019 and August 21, 2019).

Resolution achieve between Project Management and Development Community per Chris Wert, Project Management (May 2020) RESOLVED ITEM – To be removed from future agenda.

2. Surveying Department - Plat Review and final certification of completion process for development projects by the surveying department. (Alex Parnes, Lisa Kral, Dennis DeHoff)

Plat review process is under review by Surveying Department with new procedures, checklist, SOP's and dedication requirements under review by CAO. Engineering Inspections will review the certification of completion language and/or template process.

TO BE ADDED ONTO OLD BUSINESS FOR PROGRESS AND CONSIDERATION.

There are inconsistencies with standard dedication language requirements during the plat reviews by Surveying Department and the County Attorney Office. Stakeholders will provide examples to Don Rosenthal to forward to County Attorney Office for review. (June 2019)



Surveying Department is creating SOP' and working with Jeff Steinsnyder, County Attorney to standardize language and propose LDC Amendments. (July 17, 2019 and August 21, 2019)

RESOLVED ITEM – To be removed from future agenda.

3. **SWOT Analysis Meeting with Stakeholders Coordination – (Will Poon)**
Initially scheduled for March 18, 2020, however, proposed change to an undetermined future date.
4. **Subdivision Roadway Dedication Policy - (Will Poon) – Rescheduled to future meeting.**

*Next Horizontal Round Table Meeting is scheduled for June 17, 2020 in the
Virtual Webex Meeting
"Bringing Opportunities Home"
"Pasco County—Florida's premier county"*