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**Food Policy Advisory Council**  
**June 10, 2020, 10:00am – 11:30am**  
*VIRTUAL Meeting via WebEx*

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1. Welcome/Call to Order/Roll Call (3 minutes)

**Old Business:**

2. Approval of Minutes/Meeting Notes (5 minutes)
  - March 11, 2020
3. FPAC Membership (10 minutes)
  - FPAC Vacancies
    - At-Large Position #1
    - At-Large Position #2
    - Farmers Market
    - Attorney with Experience in Food Systems
    - Certified Nutritionist
  - FPAC Member Alternates [members should forward the name of their recommended alternate and alternate's contact (email/phone/address) information to [mduke@pascocountyfl.net](mailto:mduke@pascocountyfl.net)]
  - FPAC Member Terms (see chart)
4. Robert Woods Johnson Foundation Grant Application Update (5 minutes)
  - a. Milan, Italy model <http://www.milanurbanfoodpolicypact.org/>
5. Down Under Street Food/Landscaping Video (5 minutes)  
<https://www.youtube.com/watch?v=bAhNqz2CMQM>
6. FPAC Strategic Plan (45 minutes)
  - Review Strategic Plan Workshop Meeting Notes/Progress (4/28/19) (10 minutes)
    - GOAL 1: Create a Local Food System Department Within County Governments
  - Homework Reminder
  - Next Strategic Plan Workshop Date(s)
  - Next Steps/Next Goal (40 minutes) – Dr. Whitney Elmore
7. 2020 Meeting Schedule

**New Business:**

**Development Services/Planning & Development Department/Long Range Planning  
Division**

8. Public Comment (5 minutes)
9. Other Business (3 minutes)

Next Meeting Date:

10. Strategic Plan Workshop – July/September 2020 To Be Determined
11. FPAC Regular Quarterly Meeting – September 9, 2020 10:00am – 11:30am, Pasco Economic Development Council (PEDC), 16506 Pointe Village Dr., #101, Lutz, FL 33558
12. Adjournment

**Development Services/Planning & Development Department/Long Range Planning  
Division**

727-847-2411 | West Pasco Government Center, Suite 320 | 8731 Citizens Drive | New Port Richey, FL 34654

# Food Policy Advisory Council

## Meeting Notes

March 11, 2020 10:00am – 11:30am

Pasco Economic Development Council Board Room, Suite 101

Pointe Village, 16506 Pointe Village Way, Lutz, FL

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Attendees: Fanchone Gude; Dell DeChant; Jennifer Parker, Patricia Jackson, Jeffrey Wright. Mary Helen Duke, Viviana Martinez, Chloe Kidd; Caitlyn Peacock; y67r

### I. Introductions:

#### **Tampa Bay to End Hunger Food Assessment Presentation**

Caitlyn Peacock, Executive Director, Tampa Bay Network to End Hunger presentation (see attached powerpoint). She summarized data for Pasco county. In theory there is enough food. Distribution and access is an issue. They stopped doing retail surveys due to COVID-19. Food policy analysis. Hunger gap map. Meal gap by zip code. Analysis shows food insecurity rates. Meal gap measured at 569,775. 2017 data. ACS data used from US Census. Food deserts. Concentrations of 500 people not within a grocery store. 20 Census Tracts are defined as food deserts in Pasco County. Census tracts do correlate with availability of services. ALICE (Asset Limited, Income Constrained, Employed). The future success of communities is directly ties to the financial stability of fragile ALICE households. ALICE map correlated to the households shown in the Community Food Needs Assessment.

Meal gap by zip code. Over 40% near City of New Port Richey ae ALICE neighborhoods. And South Harbors. And Zephyrhills. New Port Richey has the lowest meal gap in Pasco County, probably due to the high number of meal provider programs. Ms. Peacock described the Pack-A-Sack program. Zip Code 34655 lost 250,000 meals since last number.

The TBNEH database allows you to type in zip code and find nearest food provider locations. Farmers markets. List is incomplete. There are two newer sites. Now looking to map the food system. List is updated every 12 – 18 months. Zip Codes with Highest Meal Gap is 33544. Meal cost in Pasco County is \$3.28. TBNEH works with the school nutrition program.

A little over \$100 million goes into SNAP for Pasco County annually.

Duke referred to the Pasco County Community Food Assessment Study conducted in 2016/2017 and noted GIS data for school community gardens is available. Information on how to access this data had been provided to Ms. Peacock previously, but was not reflected in the presentation.

Ms. Peacock noted next steps. Looking at local codes and ordinance that may be causing barriers, etc. Just onboarded a food system analyst. Will do within the next 2 months. A group of law students are

going through codes. Can look at what has been done and what hasn't. TBNEH will share study results and the study outline with county staff.

Duke explained the insights of the 2016 Pasco County Community Food Policy Assessment. Ms. Duke recited the insights listed in the Pasco County Food Policy Assessment Study. Additionally, the study inventoried farmers markets and included a review of Pasco County Codes and Ordinances.

Ms. Peacock stated the goal was to identify the lowest hanging fruit to change ordinances.

Duke explained that timing of Land Development Code update that TBNEH wants may be different than what the Planning and Development Department timeline is. There is a process to follow. It must go to the ordinance development team, county attorney's office, Planning Commission, etc. She explained a similar request of the Tampa Bay Estuary Program with a score card and unrealistic expectations. The county is working to make the Comprehensive Plan and Land Development code more concise rather than adding more duplicative verbiage.

Dell DeChant thanked TBNEH for excellent report. He encouraged taking the next step with a deeper analysis.

Patricia Jackson stated the need to stay focused. Helpful as new information comes to inform how we work on our goals. New things may come along. Complete analysis, share information. Take information. They can bring to us, because we asked for an update. It's something we said we wanted.

Jeffrey Wright stated it's our job to see if and how if that fits into the Strategic Plan. We can either determine if it matches up with goals. Need to tweak a goal or change a goal? Is that goal still relevant. This is information that we can either use for the 3 goals we've come up with. I don't see changing the 3 goals.

Fanchone Gude asked is another committee doing this? What is the goal? I am always confused? TBNEH is already doing this. Are they supposed to be coordinating with us?

Patricia Jackson stated we are in a different position. We are gatherers and gain input from different sources. A small group.

Duke – FPAC's role is to make policy recommendations to the BCC.

Jennifer Parker – Make this a department. I have struggled since the strategic plan. No short term progress. There are mechanics already in place to do that. I don't know that that is the impact that I want. I want to impact people tomorrow.

Jeffrey Wright noted it was a great discussion. 30 minutes left of meeting.

## **Minutes**

It was noted a quorum is present.

- *12/11/20 minutes and 2/28/20 meeting notes*  
Dell DeChant moved to approve both sets of minutes. Motion seconded by Patricia Jackson.  
Unanimous approval of both sets of minutes with corrections.

## **FPAC Membership Member Restructuring**

Item was discussed. Dell DeChant supports. Jennifer Parker agreed. Motion by Dell DeChant to approve. Seconded by Jennifer Parker. Unanimously approved.

## **2020 meeting schedule**

Chair Jeffrey Wright noted the schedule is in the packet. Duke noted special workshop dates to be determined via doodle polls. Will set up next 3 to 4 weeks.

## **Goal 1 Discussion Continuation**

Jeffrey Wright returned the discussion to Goal 1 remarks. Struggling with the cost. When we meet with the County Administrator will he truly getting traction on it. There is a question of duplicating, lack of communications. We need a coordinator or position or two. Need people to coordinate all the tentacles the county has. It's hard to pull it all together.

Find some communication method that works. The County does do a lot of things related to what our goals are. There is a synergy to coordinate efforts.

Patricia Jackson stated there is a need to look at goals. As we dig deeper, perhaps we need to tweak the goal or abandon the goal. Tweak recommendation to create a position to coordinate. We are still working on the same goal, on a smaller scale and in a different way.

Jeffrey Wright asked is that what you were thinking?

Jennifer Parker stated she supports decision of group. Whether it's communications or a person. We need to figure that out. That investigation may need to answer what that looks like. We are working on the same thing. We need to better understand the depth of the need.

Jeffrey Wright stated we need to reduce the spinning wheel. Drill down to the meat of the issue. Get to the point where we can have an ask. We need short term and audacious long term goals.

Dell DeChant stated a challenge is membership on committee. I know. This is a small group and we are lacking critical mass. More meetings would not be productive until we have more staff. We need resources and personnel to advance this. We have asked too much. We need to ask for a position for a FTE to facilitate this project.

Dell DeChant stated he has not heard of the Tampa Bay Regional Planning Council speak of any connection to resiliency. Food security is not there.

Duke noted that food security has been mentioned at TBRPC meetings she's attended. The Director of Resiliency and Citizen Engagement at TBRPC has a background in food distribution. The UDF Honors Resiliency Practicum had a student study Pinellas County's farmers market from a resiliency perspective. Duke noted FPAC staff should be part of the county resiliency staff. A strategic plan is always tweaked.

There was general discussion of need for dedicated FTE or PTE FPAC staff and with a long term goal of the department discussed in Goal 1.

Meeting Adjourned at approximately 11:40am.

Prepared by:

Mary Helen Duke  
Sr. Planner – Project Management

DRAFT

**A RESOLUTION BY THE PASCO COUNTY BOARD OF COUNTY COMMISSIONERS AMENDING RESOLUTION NO.15-165 ESTABLISHING THE PASCO COUNTY FOOD POLICY ADVISORY COUNCIL, AS AMENDED BY RESOLUTION NO. 17-231, RESTRUCTURING MEMBERSHIP AND REVISING TERM LIMITS OF THE COUNCIL**

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**WHEREAS,** the Pasco County Food Policy Advisory Council (FPAC) established by Resolution No. 15-165 and restructured by Resolution No. 17-231, has provided the Pasco County Board of County Commissioners and stakeholders with a forum to encourage the establishment of small businesses; the offering of safe, nutritious, affordable, and locally grown food; the efficient use of land, the preservation and conservation of agriculture; the reduction in food transportation distances; and promoting agricultural educational resources for the local population; and

**WHEREAS,** on December 11, 2019, at the regularly scheduled FPAC meeting, the FPAC voted unanimously to recommend to the Pasco County Board of County Commissioners to restructure the membership composition of the FPAC; and

**WHEREAS,** on March 11, 2020, at the regularly scheduled FPAC meeting, FPAC voted unanimously to recommend to the Pasco County Board of County Commissioners to revise the term limits of the FPAC; and

**WHEREAS,** the restructuring of the FPAC membership composition and the addition of alternate members will add valuable skilled professionals in voting positions; and

**WHEREAS,** the proposed restructuring of the membership composition of the FPAC and extension of term limits will provide credible, well-conceived community food policy advice that can dramatically reduce instances of chronic disease and obesity, preserve agricultural lands, promote agricultural uses throughout the County and assist in the development of new business innovation in the food system sector; and

**WHEREAS,** the food and agricultural sectors are central to the heritage and economy of Pasco County.

**NOW, THEREFORE, BE IT RESOLVED** by the Pasco County Board of County Commissioners, in regular session duly assembled, that Resolution No. 15-165, as amended by Resolution No. 17-231 be amended as follows:

1. Recitals. The above recitals are true and correct and incorporated herein by reference.
2. Section 3. Composition of the Food Policy Advisory Council and Membership is replaced in its entirety by the following:

“a) Composition: The Pasco County FPAC shall be comprised of nine (9) voting members appointed by the Pasco County Board of County Commissioners and one (1) non-voting member appointed by the Pasco County Board of County Commissioners. The FPAC shall be comprised of:

*i. Voting Members:*

1. A farmer that resides and farms in Pasco County;

C/K

2. A health care professional employed by the Florida Department of Health located in Pasco County;
3. A food/nutrition/agricultural professional that is employed by the District School Board of Pasco;
4. An academic professional specializing in cultural studies and ecology employed by a local university /higher education institution;
5. A local representative from an established farmer's market;
6. An attorney practicing in Pasco County with experience in food systems;
7. A representative from a not-for-profit organization within the food system sector operating in Pasco County;
8. A representative from a grocer/distributor industry.
9. A food/nutrition professional that resides in Pasco County and possesses certified nutritionist credentials.
10. At-Large Position #1
11. At-Large Position #2

*ii. Non-Voting Member:*

1. A professional employed by the University of Florida's Institute of Food/Agriculture Science ("IFAS") program working in Pasco County's Cooperative Extension Program.

*iii. Alternate Members:*

1. Each of the above FPAC voting and non-voting members may have a designated alternate, with voting rights (except the non-voting member) if the seated FPAC member cannot attend an FPAC meeting. Designated alternates are expected to attend all FPAC quarterly meetings and workshops, as scheduled.

b) Terms. FPAC members shall be appointed to a three (3) year term with no person serving more than three consecutive terms as a member, except that a) members appointed for an initial one year term may be reappointed and complete three full three year terms; b) if an appointment to the FPAC expires before the BCC has appointed a replacement member, then the member whose term has expired shall serve until a successor has been appointed. Terms shall be staggered yearly between odd and even numbered members provided above. Even numbered members will start the first full two year term in June of 2018."

DONE AND RESOLVED this 19th day of May, 2020.

BOARD OF COUNTY COMMISSIONERS  
OF PASCO COUNTY, FLORIDA



# **Food Policy Advisory Council**

**Strategic Plan Workshop 2/28/2020**

## **GOAL 1**

Create a local food system department within county government.

## **MISSION**

Enhance awareness and build a resilient community through the collaborative creation and growth of a local food system designed to preserve resources, educate citizens and create equitable access to healthy, local, sustainable food which fosters a premier quality of life in urban, suburban and rural spaces.



## **Food Policy Advisory Council**

### **2020 Meeting Schedule**

*2<sup>nd</sup> Wednesday of each month every 3 months\*  
Meeting locations vary. See schedule below for locations.*

#### **Special Workshop**

**February 28, 2020 9:00am – noon**

Pasco Economic Development Council (PEDC)  
16506 Pointe Village Dr. #101  
Lutz, FL 33558

**March 11, 2020 10am - 11:30am**

Board Room, 1<sup>st</sup> Floor  
Pasco Economic Development Council (PEDC)  
16506 Pointe Village Dr. #101  
Lutz, FL 33558

**June 10, 2020 10:00am – 11:30am**

Virtual Meeting via Webex

**September 9, 2020 10:00am – 11:30am**

Pasco Economic Development Council (PEDC)  
16506 Pointe Village Dr. #101  
Lutz, FL 33558

**December 9, 2020 10:00am – 11:30am**

Pasco Economic Development Council (PEDC)  
16506 Pointe Village Dr. #101  
Lutz, FL 33558