

**Commission on the Status of Women**  
**Meeting Agenda**  
**May 18, 2020 at 11:00 AM**  
Virtual Meeting

Due to COVID-19 this meeting will be held exclusively through communications media technology.

- I. Sign In (attached) – *Please add names of those in attendance to attached sign in sheet.*
- II. Call to Order
- III. Welcome and Introductions –  
*A big warm welcome to our newest CSW Member: Representing St. Leo University:  
Dr. Rhondda Waddell.*
- IV. Roll Call – *Please use sign-in sheet for attendance.*
- V. Public Comment

*Attendees are given an opportunity to comment on listed agenda items, as well as non-agenda items during Public Comment.*

VI. Approval of Minutes from March Meeting (*April mtg was canceled due to Covid-19 pandemic*)

VII. Old Business:

- a. Empower Conference w/ PHSC on 3/6/20: Update from those who attended. *Do we have any pictures of the CSW members in attendance at the event, to have on file and post to the CSW Facebook page? Please send to Johanna.*
- b. Rolling plastic container w/supplies – *who has it so we can keep track of it?*
- c. CSW 2020 Work Program/ Presentation to the BOCC: Was scheduled for the March 24 meeting which was cancelled due to Covid-19: *Do we want to provide the update to the Board via a virtual board meeting or wait to do it in person?*
- d. Resolution in celebration of the 100th anniversary of women's right to vote in the United States was scheduled for the March 24th BCC meeting, to be read before or after the CSW annual work program presentation to the board. *Would we all agree to table this until it can be done in person?*
- e. Hold election of Vice Chair due to Suzanne Legg's resignation. Member(s) interested in this position:
  - Jean Nathe

VIII. Chair's Update/New Business

- a. Discussion about fundraiser luncheon or breakfast possibly in October.
  - i. At our last meeting in March, a Planning Subcommittee was formed and was planning to meet. (The Planning Committee is made up of: Summer Robertson, Jenny Sieg and Lauren Micelli). **From 3/2 Meeting Minutes:** *The subcommittee was to make recommendations to the Commission at the next meeting on all issues including location, purpose, format, solicitation of funds, how women are selected, time, date, whether or not to have vendors.*
  - ii. *Do we want to table the planning of this event due to the pandemic?*

- iii. There were some questions about the requirements to take minutes during the event planning committee meetings due to Sunshine Law. Direction from the County Attorney and County Admin was sent out in the revised 3/2/20 meeting minutes (attached).
- b. Elizabeth Blair, Esq. from Pasco County Attorney's Office in attendance to answer any Sunshine Law questions we may have.
- c. Access to CSW Facebook: to new Chair (Cheryl) and Secretary (Summer) unless another member would like access?
- d. Johanna will be on maternity leave. Morgan and Danny from Commissioner Starkey's office will be in charge of putting together and sending out the CSW June meeting agenda. Please contact County Admin – Tracy Wolf at: [twolf@pascocountyfl.net](mailto:twolf@pascocountyfl.net) to schedule another virtual meeting for June if need be. If an in-person meeting will happen in June, the Library meeting space is still reserved for June. Contact Danielle Cram, the branch manager at the library with any issues at: [DanielleC@pascolibraries.org](mailto:DanielleC@pascolibraries.org)

**Review of Assignments/Updates from March 2 Meeting:**

**Johanna** - Name Badges have been made for Jean, Jennifer, Summer, Rhondda and Teresa. These will be brought to the next in person meeting or they will be mailed if we continue to have virtual meetings.

**Jean Nathe** - volunteered to write an article in local women's magazine. Also, Jean – submitted a few organizations that support women and added that “not only does it make our Commission aware that they exist; it enables us to share and add to a resource list”:

Greater Pasco Chamber of Commerce- Professional Women in Business Meets 3rd Weds of the Month.

Pasco County Cattlewomen – To foster the well-being of the beef industry through education and promotion, in cooperation with the Florida Cattlemen's Association and Florida Beef Council.

Simpson Breast Center –Advent Health Zephyrhills: The Simpson Breast Health Center at Advent Health Zephyrhills is the only dedicated breast care center in East Pasco County.

Business Women of East Pasco - We are a no dues, no rules organization. Our group is for East Pasco business women who are interested in networking with other business women. We meet the 1st Friday of each month

**Kelly Sinn** – Pasco County Domestic Violence Prevention Task Force Presentation

**Summer Robertson** - Suggested working with other Commissions (human trafficking) to present to Leadership Pasco and Leadership Tampa Bay. Also suggested communication from the CSW could be shared with the database of Homeowner's Associations for inclusion in their newsletters.

Closing:

- a. The next CSW monthly meeting is: **Monday, June 1, 2020 at 2:30pm.**
- b. Adjourn

Enclosure:

- 1. CSW 3/2/20 Meeting Minutes w/ info/direction requested from County Admin/County Atty
- 2. 3/2/20 Meeting Sign in Sheet
- 3. CSW 5/18/20 Meeting Sign in for Roll Call