

PETITION FOR APPEAL TO HEARING OFFICER -- ORDER TO DEMOLISH

Demolition Case No.: _____

Flood Zone YES NO

1. Petitioner's Legal Name (If the Petitioner is a corporation, trust, or other legal entity the names of the officers, trusts, or others authorized to represent the legal entity must also be provided): _____

2. Address of Condemned Property: _____

3. Name, Address, and Phone Number of Legal Counsel/Attorney (if any) Representing Petitioner: _____

4. Mailing Address and contact information for all notices and correspondence related to this appeal: _____

City: _____ State: _____ Zip Code: _____ Daytime Phone Number: _____

Email Address: _____

5. The owner/interested party may appeal the order to demolish within **30 days** of the date on the Order to Demolish or the date of posting, whichever is later.

6. Basis for appeal (check all that apply):

The structure does not meet the criteria for demolition in Chapter 18 of the Pasco County Code of Ordinances.

The structure cannot be demolished within the time specified by the Order to Demolish. The Petitioner requests an extension of time until _____ to demolish the structure and clear the site.

The structure can be reconstructed, repaired, or restored. If an appeal is based on this subsection, the Petitioner must submit with this form the following documentation regarding the proposed repair/restoration/renovation/rehabilitation:

- a) A complete scope of work for each aspect of the proposed reconstruction, repair, or restoration. The scope of work should be drafted by a qualified individual (such a design professional) after inspection of both the interior and exterior of the structure. The scope of work should include proposed plans to remedy all conditions that violate the code(s), including previously-unpermitted work performed on the structure, regardless of whether identified by the inspector in the original notice;
- b) Copies of executed contracts with appropriately-licensed contractors required by the scope of work;
- c) Identification of all necessary permits and reviews required;
- d) Estimated cost;
- e) Timetable for obtaining permits;
- f) Timetable for completion of the work;
- g) For structures located in V or A zones or floodways, an elevation certificate; and
- h) If applicable, the plan must include the necessary certification and/or "substantial improvement package" necessary to meet flood hazard reductions regulations in the Land Development Code and floodplain management regulations in the Florida Building Code.
- i) A copy of "Notice of Order to Demolish" letter.

Failure to submit the information listed above concerning the proposed plan at the time of submission of this form is likely to result in a determination by the Building Official that the proposed plan is inadequate.

7. Appeal Fee: \$400.00. A check made payable to the Pasco County Board of County Commissioners is enclosed. For appeals by owners concerning an Order to Demolish an owner-occupied structure with a current homestead exemption, proof of indigence or inability to pay, in the form of a sworn financial statement, will be accepted in lieu of the required fee.

8. This form, including the fee and supporting documentation, must be returned in person or by certified mail and received timely by: Building Construction Services: Condemnation Appeals, C/O County Attorney's Office, 8731 Citizens Drive Suite 340, New Port Richey, FL 34654

NOTE: YOUR APPEAL WILL NOT BE ACCEPTED WITHOUT THE REQUIRED INFORMATION and FEE.

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I/We, the undersigned hereby make application to appeal the Building Official's decision rendered under Chapter 18 of the Pasco County Code of Ordinances. I/We affirm that all information provided on this form is complete and correct. I/We further affirm that I/We have received a copy of the Demolition Appeal Hearing Procedures. I/We understand that the procedures and Chapter 18 of the Pasco County Code of Ordinances contain important information regarding the requirements to stay an Order of Demolition based on my/our desire to repair/restore/renovate/rehabilitate the structure(s).

I agree to receive all further correspondence and notices regarding this matter at the email address provided above.

Date

Petitioner's Signature

FOR OFFICE USE ONLY

ACCEPTED BY: _____

DATE: _____

PROCESSED BY: _____

DATE: _____

RECEIPT NUMBER FOR FEE: _____