

January 17, 2018

**Pasco County Hazard Mitigation Planning Committee
Local Mitigation Strategy Working Group Annual Update Meeting
Pasco County EOC, 8744 Government Drive, New Port Richey, FL**

***Meeting was opened by Ian Eppig, Emergency Management Coordinator @ 2:01 pm.**

- **Welcome:**
 - **Overview of committee functions for new members**
 - **Identifying projects and funding sources/grants for projects**
 - **Committee on right track**
 - **All members, departments, agencies to be involved**
 - **Verified public notice**
 - **Approval of minutes from 10/19/17 with two minor corrections:**
 - **Annual to quarterly**
 - **Correct spelling of Kelley to Kelly**
 - **Agenda Overview**
 - **Goals of meeting**
 - **HMGP Status**
 - **Add Projects to LMS**
 - **Suggest goals/objectives**
 - **Introductions**
 - **Round room introductions**
 - **Guest Speaker Lisa Stinnett/Amber Watson, Pasco County Customer Service**
 - **Work phone: 727-847-2411**
 - lstinnett@pascocountyfl.net; awatson@pascocountyfl.net
 - **PPT on Customer Service Administration/Resident Information Center (RIC) functions**
 - **Kelly Miller: does Customer Service use Web QA, Gov QA, or Accela?**
 - **Lisa Stinnett: Gov QA**
 - **Kelly: Community Development calls for service – what is process to get numbers to Community Development: Gov QA or Accela?**
 - **Lisa: Gov QA**
 - **Kelly: Long-term redevelopment agency looking to reform – will side bar with Lisa, Tim Smith (TJ) following meeting**

- **Tropical Storm Debby:**
 - **Deadline end of April**
 - **Robert Anderson asked about total funds received from Debby**
 - **Ian: close to million dollars; stated he cannot buy any more houses**

- **Hurricane Matthew:**
 - **Ian has contacted all municipalities but is still waiting to hear back from them**
 - **Kelly: how many residents are displaced as a result of this storm**
 - **Laura Black: None**
 - **Joe Debono: can we still apply for additional HMGP grants while waiting to hear status for this storm**
 - **Ian: Yes, and can use same application as before**

- **Hurricane Hermine:**
 - **The projects listed (PPT, handout) have been approved (Port Richey Alternative Outfall, Zephyr Creek, Forest Hills, and Ironbark)**
 - **Kelly: Is this nice way of saying Jarvis not on list to FEMA?**
 - **Ian: Yes**
 - **Laura: State still has that application**
 - **Ian: That project also is Matthew pot; reiterated that if project is not listed, try again once Irma opens up**
 - **Robert Anderson: Counties to the south of us received more damage – where do we rank?**
 - **Ian: Explained ranking system; stressed importance of thorough documentation**
 - **Funding distributed with the best documentation for damage with Individual and Public Assistances despite where most of the damage had occurred.**
 - **Kelly: Picked best areas in reference to the projects that were sent to FEMA**
 - **Ian: Projects that moved to FEMA will impact larger area**

- **TJ provided update of FMA/PDM projects; two applications currently under review by FEMA**
 - **FMA 2017:**
 - **Springrun Ct**
 - **Wavyedge Ct**
 - **PDM 2017:**
 - **EM LMS 5-year update funding**

- **New Project Submissions:**
 - **Reviewed Shady Hills Drainage retrofit project**
 - **Approximately \$150 mill**
 - **Ian motioned to approve; Kelly Miller seconded, all agreed – approved**
 - **Tammy Odierna questioned how it will be affected if acquired through ELAMP**
 - **Ian: Communicate that with us and we will switch funding source. Main goal is to ensure that the homeowners problem is solved.**
 - **TJ reviewed wind mitigation retrofit application (Ivywood Place)**
 - **Robert: When/who decided that 15 years life/prime of roof?**
 - **Ian: Explained strategy**
 - **Laura: Provided additional details, explanation**
 - **Robert: Secondary element?**
 - **Ian: This is mitigation program, not management**
 - **Robert: Currently life span of average shingle is 30 years**
 - **TJ: Will email FEMA guidelines to him**
 - **Ian: State of Florida high wind risk zone; 120 mph or higher/Category 1 for wind**
 - **Kelly: Unsure about this one – should it be deferred maintenance or should long-term recovery agency help; would it be better to apply for larger grant, which includes this project that would aid more homeowners?**
 - **Ian: Will provide more info**
 - **Kelly: Meeting with Kim Price (Pasco County Human Services) next week – extended invitation for Ian, Laura, others interested to attend**
 - **Ian: Motion to refer this project to KM’s organization; seconded by Veronica Hanson; approved**
 - **Ian/Kelly to talk more offline regarding this**
 - **Laura: Adding address to get help; individual eligible to participate**
 - **TJ reviewed acquisition/demo project on Minnieola Drive**
 - **Price of project is approximately \$400,000**
 - **Hilary Bruno motioned, George Thompson seconded; approved**
 - **Hilary Bruno reviewed acquisition projects on Orland Street and Bass Lake Drive and rehab of property on Estelle Street – unsuccessful on Orland Street property**
 - **SHIP funding is faster than EM program; can purchase residence at 115% of appraised value**
 - **Existing home will be demolished, owners will be assisted with purchasing new residence and property will be turned into green space (will speak with Tammy about this later)**
 - **Kelly motioned to approve; Dirk Palmer seconded; approved**
- **Ian: Once Notice of Funding for Irma is released, it will be crunch time for project submissions**
 - **Identified projects will need to go through committee for approval**
 - **Will email time line as soon as it is received/known**

- TJ: Small window of time for project submission/approval once notice of funding received
- Robert: Can county buildings be submitted as projects?
 - Ian: If critical infrastructure/essential personnel
 - Robert: Building Inspections needs new roof
 - Terry: Periodic inspections of all County properties are conducted; email me and I will provide you with last inspection date for your facility
 - Kelly: what is the rating of the EOC
 - Ian: rated for up to Cat 3 (believe it was mentioned 130mph)
 - Terry: Last inspection of EOC resulted in new/upgraded coping on roof
 - Terry: told Robert to put new roof for Building Inspections in ISR for this fiscal year
 - Ian/TJ/Terry Falke: will discuss further
- HMGP Irma Application Information:
 - Kelly: Cut off 2/9; how will projects be ok'd by then
 - Ian: Deadline is for email to start new applications by 2/9 for HGMP
 - Paper application – multiple copies
 - Generator, homeowner projects are good
 - Port Richey (Oelsner Lift) and Dade City (Dade Oaks Regional SW pond) are going to be resubmitted
 - Next meeting will most likely be ranking meeting for projects
 - Date is TBD
 - Dependent on Irma notice of funding
 - Retiring projects
 - Completed projects
- Project to be Retired:
 - Tammy: Hidden River/Rocky Creek have been acquired. Dutchman Key cannot be purchased and will need to be removed from list
- LMS Amendments:
 - Laura provided background on mitigation strategy/updates
 - Pasco EM updates one area annually
 - Lightning this year
 - Kelly – is this going in CEMP?
 - Laura: CEMP and LMS will be updated together
 - Laura – we are working on EMAP (Emergency Management Accreditation Program) and all documents must match (CEMP, LMS)
 - Overall goal is 2020
 - Ian: LMS 5-year update is due in 2019
 - Laura: presented the Goals and Objectives update

- **Ian thanked those who worked on committee with him (Laura, TJ, Dirk, Pam) – stressed need for participation on subcommittees**
 - **Kelly thanked everyone also**
- **Kelly questioned cyberattack portion – how is it being handled?**
 - **Laura provided an example of a potential project**
 - **Dirk: DOH (Department of Health) very robust web security**
 - **Laura: We receive updates on subject from RDSTF (Regional Domestic Security Task Force)**
 - **Ian: Currently working with County IT to get grant for this**
- **Laura: motion to approve goals and objectives; Hilary seconded; approved**

- **Ian: reminded everyone of upcoming meetings**
 - **Ranking – TBD based on Irma Notice of Funding**
 - **Quarterly – April 11, 2018**

- **Meeting adjourned at 1517 hours**