

**CHAPTER 400. PERMIT TYPES AND APPLICATIONS**

**SECTION 406. MISCELLANEOUS PERMITS**

**406.8. Garden Plan Permits**

**A. Intent and Purpose**

It is the intent and purpose of this section to provide a safe, efficient and economical method of approving community garden, market garden and community farm.

The Garden Plan Permit is used to:

1. Evaluate in detail the proposed plans for a community garden, market garden or community farm; and
2. Ensure that, if approved, the garden or farm is developed and operated in a safe manner that is consistent with the requirements of this Code and the health, safety, and welfare of Pasco County and its citizens;

**B. Applicability**

This section shall apply to all community garden, market garden and community farms.

**C. Exemptions**

The following are exempt from the requirements of a Garden Plan Permit:

1. Agricultural classified lands that are exempt under Florida Statutes, Chapter 193.461(3).
2. Home Gardens/Vegetable Gardens on residential properties

**D. Application Requirements**

1. Applicant Information
  - a. Name, Address, Phone, E-Mail of Applicant
  - b. Engineer of Record, If Any
  - c. Application Fee
2. General Information
  - a. Type of Garden

- (1) Community Garden
- (2) Market Garden
- (3) Community Farm

b. Garden Location

- (1) Street Address and Parcel Identification Number
- (2) Market Area

- (a) The Harbors

- (i) Anclote East District
- (ii) Anclote West District
- (iii) Elfers District
- (iv) Spring District
- (v) River District
- (vi) Central District
- (vii) Gulfview District
- (viii) Embassy District
- (ix) Hudson District
- (x) Hill District
- (xi) Sunwest District
- (xii) Aripeka District

- (b) Central Market

- (i) Midlands

- (c) South Market Area

- (i) Gateway Crossings

- (d) North Market Area

- (i) Countryside

c. Garden Management

- (1) Garden Sponsor, if applicable

- (a) Name of Garden Sponsor

- (b) Email of Garden Sponsor
    - (c) Phone Number of Garden Sponsor
  - (2) Garden Manager
    - (a) Name of Garden Manager
    - (b) Email of Garden Manager
    - (c) Phone
    - (d) Paid or Volunteer
  - (3) Licensing of Garden Manager and/or owner. If there will be sales to the public, the garden/farm owner or manager must participate in an annual food safety program as recommended by the University of Florida's Institute of Food and Agricultural Sciences (UF/IFAS) and produce a certification of such participation to the Pasco County Food Policy Advisory Council annually.
3. Narrative. A description of the overall proposed activities including the scope, the location and the nature of the proposed garden/farm. The narrative shall include:
- a. An estimated duration of any gardening activity;
  - b. Hours of operation;
  - c. If for educational or charitable use;
  - d. If on-site structures, parking or irrigation are proposed;
  - e. Number of projected daily vehicle trips generated by garden activities;
  - f. If aquaponics and/or hydroponics operations are planned;
  - g. Number of full-time and part-time employees and volunteers anticipated on a typical harvest day;
  - h. If selling or bartering of raw or processed produce is planned;
  - i. Garden maintenance plan, including trash and waste removal;
  - j. Plans for on-site tools and equipment storage; and
  - k. Lockable storage plans for fertilizers and pesticides.
4. Garden Plan Drawing(s): The application shall include a readable, dimensioned drawing(s) showing the details and location of the proposed garden including:

- a. Location map. An aerial or survey shall be required for proposed uses involving the installation or removal of structures;
- b. Proposed work to be done in the garden area;
- c. Location of any proposed driveway cuts shall be clearly marked on the plan;
- d. Location of any tree(s) five (5) inches dbh that is/are proposed for removal;
- e. Proposed parking area, if any;
- f. Proposed buffers, if any;
- g. Site drainage plan; and
- h. Signage, if any.

Gardens without New Structures:

- a. Show the property size with readable dimensions
- b. Reflect existing streets (label), easements or land reservations within the site;
- c. Include proposed fencing and screening, if any;
- d. Show setbacks to all structures and from adjoining property lines;
- e. Show existing driveways and any changes proposed to said driveways;
- f. Label adjacent property owners; and
- g. Identify the source of water that will be used for irrigation purposes.

Gardens with Structures:

- a. If new structures are proposed, a Site Plan is required, consistent with this Code, Section 530.23.
- b. Show gates, fences, walls, accessory structures such as farm stands, hoop houses, green houses, storage shed, hydroponic and aquaponics systems enclosures, irrigation systems, composting bin, parking.

5. Other Required Approvals

The following approvals may also be required in addition to a Garden Plan Permit:

- a. A right-of-way permit
- b. Tree replacement in accordance with this Code, Section 802
- c. Traffic Impact Study and Substandard Roadway Analysis or, if completed, the applicable approval statement
- d. Access management application or, if completed, the applicable approval statement

E. Application Processing

1. An application or a Garden Permit shall be reviewed by all appropriate review agencies as determined by the County Administrator or designee.
2. The County Administrator or designee shall evaluate the request for Conditional Use Permit and shall:
  - a. Approve the application as proposed;
  - b. Approve the application with conditions; or
  - c. Deny the application

The approval of a Garden Plan Permit shall be subject to specific conditions deemed necessary by the County Administrator or designee and appropriate for the fulfillment of the purposes of this Code. The Conditions of Approval shall be stated on the face of the permit or may be incorporated by reference into any document which shall be attached to the permit.

3. Garden Use Permits shall be evaluated with action determined pursuant to Subsection E Application Processing, Item 2 within 10 business days of application submittal for gardens without permanent structures absent extenuating circumstances.