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## Meeting Minutes

### Food Policy Advisory Council – June 14, 2017

Board Room, West Pasco Government Center, 8731 Citizens Drive, New Port Richey, FL 34654

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Type of Meeting: Quarterly Meeting

Voting Members in Attendance: Travis Morehead, Lester Cypher, Dell DeChant, Fanchone Gude

Non-Voting Member in Attendance: Dr. Whitney Elmore

Staff Members in Attendance: Mary Helen Duke, Planner II

Public: Jan Baskin, Megan Carmichael, Charles Touseull, Patty Jackson, Laike Abede, Laura Neuberry

- Call to Order/Roll Call
  - Travis Morehead, Chair called the meeting to order.
  - Travis Morehead, Chair roll call – quorum present
- Updates On Business From Last Meeting:
  1. Approval of Minutes
    - October 5, 2016 (Special Meeting)
      - Approval of the October 5, 2016 minutes will be carried over until the next FPAC meeting. Susie Hoeller was unable to complete minutes due to family emergency.
    - March 8, 2017
      - Mr. DeChant made a motion to approve the March 8, 2017 minutes. Mr. Cypher seconded the motion.
  2. Food to Medicine Program
    - Jan Baskins from Florida Hospital provided an overview of Florida Hospitals planned Food to Medicine Program which will provide produce throughout Pasco County through a produce truck. Participants in an educational program on healthy eating and cooking will receive ten dollar vouchers for each class attended to purchase fresh produce from the truck. Florida Hospital needs a waiver from the county for this purpose. Ms. Baskins reported that St. Petersburg and Tampa had issued similar waivers.
      - Motion: Dell DeChant made a motion was made to support the waiver request. Lester Cypher seconded the motion. Motion passed

unanimously.

3. Mobile Produce Truck/Vending Carts
  - After discussion of the Food to Medicine program discussion ensued on mobile produce truck/vending carts. Ms. Duke noted the handout of Division 9, Mobile Food Units or Push Carts from the Pasco County Code of Ordinances.
    - Motion: Del DeChant made a motion to request legal services for work on a mobile produce ordinance. Seconded by Fanchone Gude. Motion passed unanimously.
  - Dr. Elmore discussed the need to address with legal foods, where to and how prep foods relate to Section 50-206 Mobile Food Service. It was noted there could be no processed food or food prep allowed. It precludes cottage industry items. Ms. Duke noted the produce trucks could go to food deserts and low income/low access areas. Jan Baskins state the community can also purchase and their truck will also take SNAP. Dr. Elmore noted there are model mobile produce ordinances in Philadelphia, Baltimore, Sacramento, Portland and Seattle.
  
4. Urban Agriculture Ordinance (Community Gardens/Market Gardens/Community Farms)
  - Ms. Duke passed out a copy of the proposed Urban Agriculture Ordinance and noted it is scheduled to go before the Board of County Commissioners on June 20, 2017 at 1:30pm. FPAC members are encouraged to attend.
  - Travis Morehead reported on the first public hearing held by the Board of County Commissioners. He noted there were no questions and that Commissioner Starkey was disappointed there was no chicken ordinance. It was noted this was trend setting.
  - Ms. Duke explained the County attorney's office had issues with ordinance via lease agreement funds will go to FPAC. Dell DeChant stated the details could be worked out later. Dr. Elmore agreed that this section might halt the ordinance, and that it was ok to address later.
    - Motion: Mr. Morehead called for a motion to cut this section out of the ordinance and come back later. Motion was seconded by Fanchone Gude. Motion Passed.
  - Ms. Duke explained the two areas of concern: 1) FPAC receipt of funds from leasing of county lands for community gardens and 2) tree code waivers for community gardens. Dell Dechant recommended working out these details later. Dr. Elmore noted these issues might halt the ordinance and they could be addressed later.
    - Motion: Mr. Morehead made a motion to cut the FPAC receipt of funds out of the ordinance for now and bring them up later, if needed. Motion was made by Lester Cypher and seconded by Fanchone Gude. Motion passed.
  - Ms. Duke explained that the county attorney advised that the tree code waivers might set a precedent and would significantly impact the landscape code. Dr. Elmore stated gardens need sunlight. Ms. Duke referred the committee to Section 5.b on page 6 of 28 for existing language in the proposed ordinance.

Wording that FPAC wanted has been taken out by staff due to the county attorney's recommendation. Patty Jackson with Baycare asked if there is a way to write it into the code that there would be a time limit? Fanchone Gude mentioned paying to get the old trees out is the issue. Must regain in agriculture if it reverts from agriculture. Dr. Elmore said to move it on thru. Dell DeChant concurred. Travis Morehead said we will take it to the Board. Dr. Elmore suggested a \$50 application fee and a \$30 inspection fee.

- Motion: Discuss tree survey at the BCC meeting. Motion made by Fanchone Gude and seconded by Lester Cypher.
  - Ms. Duke passed out a draft Garden Permit application form and FAQs for FPAC review and comment. She explained that staff would be working to develop a webpage on the FPAC website for the ordinance, if adopted by the BOC and that staff would work with Dr. Elmore to link to the extension website for other growing/gardening information. Dell DeChant questioned the need for the Agent of Record. Ms. Duke clarified that this is only needed when the property owner is not the applicant.
  - Charles Touseull asked how the urban agriculture ordinance would impact him. Upon clarification of whether his property was greenbelted, FPAC members advised him that home gardens are not impacted by the ordinance. Ms. Duke provided Mr. Touseull a copy of the proposed ordinance.
5. Meeting Guidelines
- Discussion postponed
6. Public Comment
- None.
7. Food Policy Assessment (Laike Abede, Pasco County Health Department)
- Discussion on the proposed 2016 Pasco County Community Food Policy Assessment prepared by Deanna Krautner and Laike Abede of the Pasco County Health Department ensued. Ms. Duke noted that some additional language was recommended by Ms. Krautner prior to her departure. Ms. Duke noted some additional language on mobile food carts, the urban agriculture ordinance and food distribution was needed. Mr. Morehead stated he had conducted a survey on farmer's markets in the county. Laike Abede stated he can may any revisions needed and can be available for the presentation. It was noted the last major processing plant closed in the 1990s. Discussions about commercial kitchens are needed for processing foods. Mr. Morehead requested Mr. Abede's email address so he could forward his farmer's market survey. Dr. Elmore suggested that FPAC request time to make a presentation to the BCC. Ms. Duke will get with Mr. Abede to finalize the document. Dr. Elmore volunteered to develop a presentation on both the food policy assessment and the FPAC annual report. By consensus, FPAC decided to have a special FPAC meeting on July 18 from 12:00pm to

2:00pm, location to be determined by staff. Mr. DeChant noted he cannot meet on Mondays, Wednesdays or Fridays.

8. Farmers Markets – Discussion postponed
- New Business to Discuss
  9. Board Membership
    - Travis Morehead asked staff to ask the CAO if Travis owns property, may he stay on as a member of the Food Policy Advisory Council? Ms. Duke to follow up with the county attorney's office.
    - Ms. Duke informed FPAC that a number of members terms expire on June 22, 2017. She asked which of the existing FPAC members were interested in being reappointed. She passed out the Citizen Advisory Board Appointment forms and asked for them to be update. Fanchone Gude, Travis Morehead and Del Dechant resubmitted their forms.
    - Megan Carmichael from the Pasco County Health Department was present. She is slotted to take Deanna Krautner's position as a representative of the Pasco County Department of Health. FPAC members noted support of Ms. Carmichael's appointment. Ms. Duke reminded her to submit her Citizen Advisory Board Appointment form ASAP. Discussion followed on the other positions. FPAC members support, by consensus that existing FPAC members be reappointed.
  10. LDC 601.d; 902.2 (Mark DeRaedte, Pasco County Zoning and Intake)
    - Covered under Mobile Food Trucks
  11. Florida Food Policy Council
    - Del DeChant recommended that Pasco County become a member of the Florida Food Policy Council. An organizational meeting is slated for June 24th from 9am to 5pm in Sanford, FL. Travis Morehead stated he planned to attend. He also note that he is an individual member of FFPC. Del DeChant requested that Pasco County become a member. Ms. Duke will look into that possibility. Annual membership fee is \$60. Pasco County is one of four Food Policy Councils in the State of Florida. Ms. Duke stated she would get back with Mr. DeChant in two days with an answer on the membership funding. Both Mr. DeChant and Mr. Morehead plan to attend the meeting on June 24.
- 2017 Meeting Schedule/Next Meeting Date
  - Mr. Morehead shared that the next quarterly meeting is scheduled for September 13, 2017, 10AM – 1PM. The next scheduled Special Meeting is July 18, 2017 from noon to 2pm, location to be determined.
- Adjournment
  - Meeting was adjourned at 12:12 PM

Respectfully Submitted,

Mary Helen Duke  
Planner II