



PASCO COUNTY 911 PUBLIC INFORMATION REQUEST FORM

Please send requests to the email address tdutton@pascocountyfl.net or fax to 727-847-8068
NOTE: REQUESTS ARE PROCESSED IN THE ORDER RECEIVED
REQUESTS MAY TAKE UP TO 10 BUSINESS DAYS TO COMPLETE
REQUESTS MAY REQUIRE A DEPOSIT PRIOR TO FULLFILLMENT DUE TO TIME AND SIZE

TODAY'S DATE _____ REQUESTED BY: _____

CONTACT NUMBER: _____ EMAIL ADDRESS: _____

AGENCY NAME (OR PRIVATE CITIZEN) _____

DATE OF INCIDENT: _____ CASE/CALL NUMBER _____

TIME OF INCIDENT: _____

TELEPHONE # CALL WAS PLACED FROM: _____

LOCATION OF INCIDENT: _____

TYPE OF INCIDENT: _____

RECORD/INFORMATION REQUESTED: 911 RECORDING CAD REPORT

DELIVERY METHOD: E-MAIL CD VIA US MAIL CD PICK UP COURIER

E-MAIL – Audio recordings delivered via e-mail may be utilized if the file size does not exceed the message capacity of the e-mail server

CD PICKUP – The CD may be picked up at the Pasco County Sheriff's Office located at 7432 Little Road, New Port Richey, FL 34654.
A new (blank) CDR must be provided when picking up your copy. Call the PCSO desk officer @ (727) 844-7764 for pickup instructions.

CD VIA US MAIL – A **self-addressed stamped envelope** with a **new (blank) CDR** must be sent with this request 8750 Government Dr New Port Richey FL 34654 **Attention 911 RECORDS**

The above identified information was released under the guides of the Health Insurance Portability and Accountability Act (HIPAA) of 1996 and Florida Statute 365.171(12) as it relates to the confidentiality of 9-1-1 calls. Any record, recording, or information, or portions thereof, obtained by a public agency or a public safety agency for the purpose of providing services in an emergency and which reveals the name, address, telephone number, or personal information about, or information which may identify any person requesting emergency service or reporting an emergency by accessing an emergency communications E911 system is confidential and exempt from the provisions of s. 119.07(1) and s. 24(a), Art. I of the State Constitution, except that such record or information may be disclosed to a public safety agency.

Per Pasco County Emergency Services Communications Dept. Policy
all audio recordings (911, radio, telephone) are only available up to 90 days from the date of incident.

(This section to be completed by Emergency Service Communications personnel)

Signature of Person Making Recording: _____ Date _____

NOTES: _____

Signature of Person Picking Up CD: _____

Printed Name: _____

Date: _____ Time: _____ 08/18