



Respect | Integrity | Innovation | Service Excellence | Quality

## OFFICE OF CENTRAL PERMITTING

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# RESIDENTIAL PERMIT APPLICATION REQUIREMENTS

<p><b>Residential Permit Application Requirements</b></p> <p><b>*All plans must have address printed (If no address has been assigned, Plans must have Parcel number)</b></p>	<ul style="list-style-type: none"><li>• Application with all related subcontractors</li><li>• Geo Technical Letter</li><li>• 2 sets of Energy Calculations</li><li>• <b>2 sets of plans (signed and sealed / current building code)</b></li><li>• <b>4 site plans – with set backs</b></li><li>• <b>2 drainage plans</b></li><li>• Driveway Permit application (2 copies)</li><li>• Notice of Commencement at permit pick up</li><li>• Permit fees are based on square footage of home</li><li>• Product approval</li><li>• Substantial improvement (if in flood zone) (A, AE, V.)</li><li>• Utility receipt at permit pick up</li></ul>
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